



REPLY TO
ATTENTION OF

Department of the Army
MISSISSIPPI ARMY NATIONAL GUARD
2nd INFANTRY TRAINING BATTALION, 154th (RTI)
3500 AVENUE C
CAMP SHELBY, MS 39407-5500

JFH-MS-RTI-IN

28 September 2010

MEMORANDUM FOR M-SLC (11B, 11C, 19D, 19K) Phase 2 Students

SUBJECT: Student Information Letter

1. Congratulations and Welcome to Maneuver Senior Leader Course Phase 2. The following information is provided to assist you in preparing for your stay with us as a student in the 2nd Infantry Training Battalion.
2. You have been selected to attend the following course at Camp Shelby, MS:
 - Course Title and Number – M-SLC Phase 2
 - Class Number –
 - Course Dates (Start Date and End Date) –
 - Host School – 154th RTI-MS.
 - School Code – 998.
 - Report to Building 3577 Avenue “C” next to the CONTRACT Dining Facility.
 - Report Time/Date –
 - Reporting Uniform – Army Physical Fitness Uniform (PFU).
 - Graduation Time / Date –
 - School POC’s – COMM – (601) 558-2900 / (601) 558-2145/ (601) 558-2408. Fax number is (601) 558-2613. DSN for Cp Shelby is (286).
 - Emergency Phone Numbers: Nights: CQ (601) 558-2924/2578 / Daytime (601) 558-2900/2408/2145.
3. Course Scope: Phase 2 consists of approximately 200 hours of Small Group Instruction (SGI) and includes Maneuver Common (Training / Education combining the CMF11 and CMF19 in the same learning environment) and MOS Specific Training / Education in an Active Duty for Training (ADT) status.
4. Military Appearance: Students will comply with AR 670-1. Uniform deficiencies will be corrected at the soldier’s expense. Students should bring sufficient funds to pay for any alterations.
5. Height/Weight: All students must meet the height and weight or body fat standards IAW AR 600-9. Students will be measured for height and weight during in-processing. Those students exceeding the height and weight standards will be taped to determine their body fat percentage. Students that exceed the body fat standards will fall under

the DA memorandum "Physical Fitness and Height and Weight Requirements for Military Institutional Training" Dated 1 April 07 and will receive a "Marginal" on their DA FORM 1059.

6. Physical Fitness Training: Physical fitness training is an integral part of the course. The PT uniform will be the Army PT uniform (APFU). Physical training will be conducted a minimum of three (3) times per week.

7. Physical Health:

A. Students reporting for M-SLC Course with a profile that prevents full participation (i.e. physical fitness training) in the course will be denied enrollment and returned to their units

B. AA and AGR Soldiers with a permanent designator of P3 (one or more medical conditions that require significant limitation of military duty) or P4 (one or more medical condition of such severity as to drastically limit military duty) in their physical profile, must include a copy of the complete results of their MOS Medical Retention Board (MMRB) (includes DA Form 3349) when reporting for school IAW AR 350-1.

C. TPU (Battle Assembly)/traditional Soldiers with a permanent designator of P3 or P4 in their physical profile, as a minimum, must include a copy of the DA Form 3349 (MMRB results are pending) or the completed MMRB, if accomplished. DA Forms 3349 must include Army doctor approved alternative aerobic event for the APFT. Soldiers who have been awarded medical limitations by a MMRB or similar medical authority (IAW AR 40-501, chap 9), and allowed to retain their occupational classification will be eligible to attend appropriate courses and train within the limits of their profile, provided they can meet all course graduation requirements.

D. Any student on medications must bring a 30-day supply.

8. Equipment/Uniform Requirements: See Enclosure 1. The Army Combat Uniform (ACU) w/Patrol Cap is the uniform for the course. Students traveling by commercial transportation are encouraged to keep a separate ACU and PFU in their possession in the event their baggage is misplaced during travel.

9. Contraband: Do not bring personal firearms, fireworks, or illegal drugs to the course. Camp Shelby and U. S. Army regulation prohibit these items.

10. Transportation: Students using commercial transportation must coordinate with this unit for transportation to Cp Shelby prior to their travel date. Coordination can be made by calling (601) 558-2900/2408/2145 during duty hours Monday through Friday or by email at 154thrti@ng.army.mil. Government transportation will be provided for students arriving by commercial transportation (air or bus) at GULFPORT or HATTIESBURG / LAURAL AIRPORT or the Hattiesburg Bus Station by calling

JFH-MS-RTI-IN

SUBJECT: Student Information Letter

(601) 558-2900/2408/2145 upon arrival. Students driving military vehicles should bring a government credit card. All students should ensure that round trip accommodations are scheduled before departing their duty station. Commercial lodging incurred during travel will be at the students own expense if lodging is less than 60 miles from Camp Shelby.

11. Orders, Requirements and Other Documents: Your state is responsible for providing orders placing you on duty. Students are responsible for insuring that their orders are correct and that they bring 5 copies. If orders are incorrect, students need to inform their units immediately. Students SSG (P) and SFCs have priority. Students must be a graduate of all phases of the Advanced Leaders Course (ALC) or Basic Noncommissioned Officer Course (BNCOC); enrolled in ATRRS, walk-ons accepted if course is not filled to capacity. No temporary profiles unless reason for profile is a result of injuries sustained due to participation in OEF / OIF /GWOT. Students must arrive at Maneuver SLC with their temporary profile and a memorandum signed by their commander stating the temporary profile is a result of injuries sustained due to participation in OEF / OIF / GWOT. DA Form 3349 signed by commander for permanent profiles. Students must meet requirements outlined in AR 350-1, Army Training and Leader Development. Students must have a Pre-execution checklist, which can be found at <http://www.tradoc.army.mil/tpubs/TRADOCForms.htm>, completed and signed by commander. Students need a **valid CAC Card, and an ACTIVE AKO ACCOUNT**.

12. Pay: Your unit will initiate request for pay (including travel) upon completion of the course.

13. Laundry Services/Post Exchange: A free Laundromat is located on post for student use. Commercial laundry services are also available at student cost. A Post Exchange is available for uniform and personal item purchases. Students should bring approximately \$100 to support unforeseen expenses.

14. Location: Camp Shelby is located ten (10) miles south of Hattiesburg, MS on Highway 49 South. The gate hours are: North Gate 0600-1800 everyday and the South Gate is open 24 hours a day.

15. Reporting In: If you arrive at Camp Shelby before the start date, report to Building 3500 for information about lodging for the night. If you arrive after 1600 hours there will be instructions on the door.

16. Lodging: Students attending M-SLC are required to stay in the pay billets (\$14.00 per day) and will be reimbursed after completing a DD Form 1351-2 for travel with proper receipts.

JFH-MS-RTI-IN
SUBJECT: Student Information Letter

17. Address:

HQ, 154th RTI
ATTN: (Your Rank and Name)
M-SLC class # 001-11
BLDG. 3500 AVE "C"
CAMP SHELBY, MS 39407-5500

18. POC Names and Phone Numbers

Chief Instructor (601)558-2900 or DSN: 286-2900.
Email- 154thrti@ng.army.mil
Course Manager (601)558-2145 or DSN 286-2145.
Email- 154thrti@ng.army.mil

19. A strip map of Camp Shelby is provided as Enclosure 3.

20. For additional information about the course, you may visit:
<http://www.ngms.state.ms.us/rti/2ndInfantry/Pages/ITB.aspx> .

Enclosures:

1. Pre-Execution checklist
2. Equipment List
3. Strip Map

Chief Instructor, IN

ENCLOSURE 1

THE ARMY SCHOOL SYSTEM (TASS) UNIT PRE-EXECUTION CHECKLIST

The purpose of this document is to assist the unit in preparing soldiers for school attendance, while providing one single document, with appropriate attachments, for the training institutions.

Unit commanders will ensure all soldiers, including walk-ons, enrolled in institutional training meet course prerequisites. Soldiers who report for training must have in their possession a completed pre-execution checklist, signed by the soldier and the unit commander. The Pre-execution checklist will be used to verify routine prerequisites such as line scores, PULHES, and DA Form 1059. Unit commander can further certify the completion of prerequisite testing/evaluation (i.e., typing test). Documentary evidence of security clearance, physical profile, and other non-routine prerequisites are required in addition to the pre-execution checklist. The unit commander's signature on the pre-execution checklist will suffice as certification that the soldier meets routine course prerequisites (as stated above) IAW all requirements of the course as listed in DA Pam 351-4 (U.S. Army Formal Schools Catalogue), the ATRRS prerequisite screen, and DA Pam 611-21 for MOSQ courses. Soldiers reporting for training without the checklist signed by the soldier and unit commander will be given seventy-two hours from the report date to provide the checklist with appropriate attachments. Soldiers attending IDT courses will be given until Saturday of the second MUTA-4. After this time, soldiers will be returned to their unit. The pre-execution checklist is a pre-enrollment requirement for all TASS courses/institutions except OCS, CCC, CGSOC, and the resident SGM Course.

THE ARMY SCHOOL SYSTEM (TASS)

UNIT PRE-EXECUTION CHECKLIST

(FOR USE OF THIS FORM SEE TRADOC REG 350-18; PROPONENT IS DCSOPS&T, TASSD)

Please print or type.

1. NAME:

2. UNIT:

3. DOR:

4. COURSE TITLE:

5. REPORT DATE:

First line leader's initials	Soldier's initials	PART I - UNIT PRE-EXECUTION (D-90 to D-1)
		Coordination between customer unit and TASS unit to identify the Soldier by name?
		Soldier in receipt of school/course information?
		Read ahead packets/prerequisite testing complete? (If applicable.)
		All required clothing/equipment IAW school/course information packet?
		Soldier demonstrated physical fitness requirement on diagnostic test administered within 30 days of scheduled departure for school? (As required.)
		Soldier meets standards of AR 600-9?
		Transportation requirements completed?
		Adequate cash/traveler checks/Government Credit Card?
		Individual orders received?
		Individual has current periodic physical (within 5 years)?
		Individual meets remaining TIS requirements?
		School mailing address/telephone numbers received? (For family.)
		Ten (10) copies of orders?
		Transportation verified/approved (ticket picked up)?
		Current/valid identification card?
		ID tags (1 pair)?
		If applicable: Soldier requiring corrective lenses has a set of military prescription eyeglasses and protective mask inserts?
		Notify soldier of requirement to take APFT and be weighed, as required?

Unit POC List:

CDR: B: () H: ()

1SG: B: () H: ()

FTM: B: () H: ()

Unit POC FAX: ()

Unit POC E-mail:

PART II - ROUTINE PREREQUISITES												
TASK	REGULATION DATA					SOLDIER DATA						
Minimum Aptitude Score (ASVAB) (if applicable)	CO	CL	FA	GM	MM	CO	CL	FA	GM	MM		
	OF	EL	SC	ST	GT	OF	EL	SC	ST	GT		
Color vision requirements (if applicable)												
Physical demand rating/profile (PULHES) *See Part III for P/T profiles	P	U	L	H	E	S	P	U	L	H	E	S
Prerequisite phase/course attendance (if applicable):	School code					Course completed						
	Date of completion					Phase completed						
Military and civilian vehicle operator license(s) (if applicable):												
Military license number:					Expiration date:			State:				
Civilian license number:					Expiration date:			State:				
PART III - REQUIRED DOCUMENTS												
Security clearance (if applicable, attach as required)												
*Permanent profile attendees (if applicable): AC & AGR must have copy of MRB (P3, P4) results with completed DA Form 3349 (must include Army doctor-approved alternate aerobic event for APFT). TPU/Traditional Guardsmen must have copy of completed DA Form 3349 (must include Army doctor-approved alternate aerobic event for APFT).												
All required waivers (if applicable)												
Other requirements (if applicable)												
OTHER REQUIREMENTS OF DA PAM 611-21 NOT PREVIOUSLY LISTED:												
Other requirements (if applicable)												
Other requirements (if applicable)												
Other requirements (if applicable)												
Other requirements (if applicable)												
I have been counseled and have read all requirements applicable to the course I'm selected to attend. Attendance at this course and class will not pose any known hardship on me and/or my family that would detract from or prevent my successful completion of course requirements.												
Student's Signature:							Date:					
I have reviewed the above soldier's qualifications and potential to successfully complete this course, counseled them on these requirements, and hereby verify their readiness to attend.												
Commanding Officer (typed name):							Date:					
Signature:												

ENCLOSURE 2

TATS M-SLC REQUIRED CLOTHING AND EQUIPMENT LIST

Required Clothing/Equipment List

A. Clothing

- | | |
|------------------------------------|----------|
| (1) Boots, combat Suede | 2pr_____ |
| (2) Belt, tan w/buckle | 1ea_____ |
| (3) Socks, cushion sole | 6pr_____ |
| (4) ACU w/patches & insignia | 4pr_____ |
| (5) ACU cap | 1ea_____ |
| (6) Tan undershirt/underwear | 6ea_____ |
| (7) PFU w/running shoes (seasonal) | 1ea_____ |
| (8) Field jacket (seasonal) | 1ea_____ |
| (9) Gloves, black (seasonal) | 1pr_____ |
| (10) Civilian clothing (off duty) | |

B. Personal Care Items

- | | |
|-----------------------------------|----------|
| (1) Laundry bag (OD) | 1ea_____ |
| (2) Towel & washcloth | 4ea_____ |
| (3) Shower shoes | 1pr_____ |
| (4) Personal hygiene kit | 1ea_____ |
| (5) Sewing kit (optional) | 1ea_____ |
| (6) Clothes hangers | 9ea_____ |
| (7) Pad lock (key or combination) | 2ea_____ |

C. Classroom Materials

- | | |
|----------------------------------|----------|
| (1) Pencils | 2ea_____ |
| (2) Pen, black ink | 2ea_____ |
| (3) Notepad | 1ea_____ |
| (4) Highlighter (any color) | 1ea_____ |
| (5) Pocket calculator (optional) | 1ea_____ |

If you are short any of the required items, you need to contact your unit immediately.