

MISSISSIPPI AIR NATIONAL GUARD

MILITARY POSITION ANNOUNCEMENT

Air Active Guard/Reserve (AGR)

(RESTRICTED)

OPENING DATE: 19 January 2017

ANNOUNCEMENT NO: 17-0106res

CLOSING DATE: 2 February 2017

POSITION TITLE: Operations Management
Superintendent

MINIMUM GRADE: SMSgt/E8

MAXIMUM GRADE: CMSgt/E9

LOCATION OF POSITION: ANG CRTS, Gulfport, MS

MILITARY ASSIGNMENT REQUIREMENT: Enlisted

COMPATIBLE AFSC: 3E0XX

Restricted to permanent on board AGRs of the ANG CRTS.

Promotion to Chief Master Sergeant is contingent upon availability of control grades.

GENERAL:

This position is responsible for activating and managing Civil Engineer command and control centers during peacetime, wartime, and contingency operations. Requires qualification to operate government vehicles, ability to speak clearly, concisely and distinctly. Supervises military and civilian personnel.

DUTIES AND RESPONSIBILITIES: (Not all inclusive, will be fully explained during interview)

Manages the operation of the command and control centers and customer focal point. Prepares and manages work requirements during approval, processing, and completion stages. Recommends method of accomplishment based on existing capabilities. Develops, monitors, and manages work order priority program. Ensures identification of environmental concerns. Develops and administers facility manager program. Works with engineer and environmental planning functions to prepare and execute CE programs and plans. Performs quality assessment evaluation and develops statement of work on non-technical contracts, interfaces with others on maintenance requirements, purchase agreements, and service contracts. Resolves complex issues related to CE cost and reimbursement, work performance, progress trends, standards and policies. Manages Civil Engineer Material Acquisition processes and systems. Performs Civil Engineer Class IV construction material, storage management, receiving, processing and requisitioning. Performs other duties as assigned.

APPLICATION INSTRUCTIONS: All applications must be submitted to Military Department, State of Mississippi, Attn: NGMS-HRO-AGM, P O Box 5027, Jackson, MS 39296-5027, if using United States Postal Service (USPS).

If ground delivery is used (UPS or FEDEX), submit to Military Department, State of Mississippi, Attn: NGMS-HRO-AGM, 1410 Riverside Drive, Jackson, MS 39202-1237.

Applications must be received by the Human Resources Office no later than 1630 hours on closing date. Government postage paid envelopes or facsimile machines will not be used to submit applications.

Applicants must submit the following forms:

1. NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, signed and dated.

2. Copy of the most recent AF Form 422, Physical Profile Serial Report.

Also submit an AF Form 469, Duty Limiting Condition Report, if currently on a temporary physical profile.

3. ANG Fitness Assessment Results.
4. RIP - Report Individual Personnel.

NOTE: Point of contact for additional information is CMSgt Miller, commercial (601) 313-6195 or DSN 293-6195. Individuals who do not meet the minimum qualifications will not be considered.

SUPPLEMENTAL PREREQUISITES:

1. Must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Must have physical exam approved by State Air Surgeon prior to entry into the AGR program.
2. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
3. Military grade will not exceed the maximum military duty grade authorized on the UMDG for the position.
4. Eligibility/Mandatory requirements for this AFSC are located in the current Air Force Enlisted Classification Directory (AFECD).

EQUAL OPPORTUNITY: The Mississippi National Guard is an Equal Opportunity Employer. Assignment will be made without discrimination for any reason such as race, color, religion, sex, national origin, politics, or marital status.