

CORRECTED COPY
MISSISSIPPI AIR NATIONAL GUARD
MILITARY POSITION ANNOUNCEMENT
Air Active Guard/Reserve (AGR)
(RESTRICTED)

OPENING DATE: 24 January 2017 **ANNOUNCEMENT NO:** 17-0112res
CLOSING DATE: 7 February 2017 **POSITION TITLE:** Supervisory Aerial Refueling
Technician (Instructor)

MINIMUM GRADE: MSgt/E7 (Immediately promotable to SMSgt/E8) **MAXIMUM GRADE:** CMSgt/E9
LOCATION OF POSITION: 186 ARW, Meridian, MS
MILITARY ASSIGNMENT REQUIREMENT: Enlisted
COMPATIBLE AFSC: 1A0X1

Restricted to permanent on board AGRs of the 186 ARW.

Promotion to Senior Master Sergeant and Chief Master Sergeant is contingent upon availability of control grades.

GENERAL:

This position serves as a first level supervisor over subordinate aerial refueling technicians and as an aircrew member. Plans, directs, and manages operational and training matters pertaining to assigned refueling technicians. In addition, performs aircrew duties as an aerial refueling technician/instructor in the unit type aircraft.

DUTIES AND RESPONSIBILITIES: (Not all inclusive, will be fully explained during interview)

Plans, organizes, and directs the activities of the aerial refueling section, ensuring that operational and training duties pertaining to aerial refueling technicians comply with legal and regulatory requirements and meet organizational mission. Researches, interprets, analyzes and applies proper guidelines, policies, regulations, etc. pertaining to aircrew function. Establishes policies and procedures for accomplishment of aerial refueling function. Plans and schedules work in a manner that promotes a smooth flow and even distribution. Coordinates plans and schedules with other aircrew members and organization managers as appropriate. Identifies need for changes in priorities and takes action to implement such changes. Plans, schedules and assigns work to be accomplished by subordinates. Balances workload, providing advice, guidance, and direction on a wide range of aircrew and administrative issues. Reviews organization mission, functions, and manning. Identifies requirements and initiates requests for additional resources including personnel, overtime, equipment, supplies, and space to ensure success in meeting goals and objectives. Exercises supervisory personnel management responsibilities. Advises and provides counsel to employees regarding policies, procedures, and directives of management. Selects or recommends selection of candidates for vacancies, promotions, details, and reassignments in consideration of skills and qualifications, mission requirements, and EEO and diversity objectives. Develops, modifies, and/or interprets performance standards. Explains performance expectations to employees and provides regular feedback on strengths and weaknesses. Holds employees responsible for satisfactory completion of work assignments. Develops and provides training for aerial refueling technician instructors and flight examiners as well as aerial refueling aircrew upgrade and proficiency training/instruction as needed. Schedules and conducts training for instructors and flight examiners on instructional methodology, student assessment, and training techniques. Reviews and analyzes aerial refueling training objectives as well as guidance regarding aircrew duties, proficiency requirements and flight safety. Performs other duties as assigned.

APPLICATION INSTRUCTIONS: All applications must be submitted to Military Department, State of Mississippi, Attn: NGMS-HRO-AGM, P O Box 5027, Jackson, MS 39296-5027, if using United States Postal Service (USPS).

If ground delivery is used (UPS or FEDEX), submit to Military Department, State of Mississippi, Attn: NGMS-HRO-AGM, 1410 Riverside Drive, Jackson, MS 39202-1237.

Applications must be received by the Human Resources Office no later than 1630 hours on closing date. Government postage paid envelopes or facsimile machines will not be used to submit applications.

Applicants must submit the following forms:

1. NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, signed and dated.
2. Copy of the most recent AF Form 422, Physical Profile Serial Report.

Also submit an AF Form 469, Duty Limiting Condition Report, if currently on a temporary physical profile.

3. ANG Fitness Assessment Results.
4. RIP - Report Individual Personnel.

NOTE: Point of contact for additional information is CMSgt Miller, commercial (601) 313-6195 or DSN 293-6195. Individuals who do not meet the minimum qualifications will not be considered.

SUPPLEMENTAL PREREQUISITES:

1. Must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Must have physical exam approved by State Air Surgeon prior to entry into the AGR program.
2. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
3. Military grade will not exceed the maximum military duty grade authorized on the UMDG for the position.
4. Eligibility/Mandatory requirements for this AFSC are located in the current Air Force Enlisted Classification Directory (AFECD).

EQUAL OPPORTUNITY: The Mississippi National Guard is an Equal Opportunity Employer. Assignment will be made without discrimination for any reason such as race, color, religion, sex, national origin, politics, or marital status.