

POWER OF ATTORNEY WORKSHEET

General Power of Attorney

Before making a General Power of Attorney, you must read this CAUTION:

A power of attorney (POA) is a written instrument that allows you (the "grantor") to authorize another person or institution (your "agent" or "attorney-in-fact") to conduct certain business for you. It is one of the most powerful legal documents that you can give to another. There are two types of POA; "general" or "special" (or limited).

A general POA gives your agent very broad powers to act on your behalf. Every act performed by your agent within the authority of the POA is legally binding upon you. Since a POA is such a powerful document, give it only to a trustworthy person, limit the authority you grant whenever possible, and only give a power of attorney when absolutely necessary.

Making a General Power of Attorney (GPOA) is an important action with serious consequences. Your GPOA gives someone else the legal authority to act on your behalf--to do anything that you could do. With a GPOA, your agent can (for example) rent or buy a house with your money, borrow money that you must repay, sell your car or buy a car, sue someone for you, or remove all funds from your bank account. Your agent can legally bind you. While a GPOA can be very helpful, it can also be very dangerous.

A GPOA will not allow the agent to consent for medical/dental treatment for a child, medical treatment for you, and it is up to the merchant or business where the power of attorney is presented does not have to accept a power of attorney. If you know of a specific reason you may need someone to use the power of attorney, check with that merchant/business first to see what type, if any, power of attorney they will accept.

* You are strongly advised to limit the power to only that which is necessary. If you need someone to perform only specific tasks for you, then you don't need a GPOA. Get a Special Power of Attorney--one that will authorize your agent to perform only those specific tasks.

* Limit the duration of your POA to no longer than one (1) year or a shorter period. Don't set the expiration date longer than you will need your agent's services, and don't give the POA before it will be needed.

* Make sure your agent is someone you can trust. If you lose trust in your agent, talk with a legal assistance attorney about revoking your POA. Make sure you notify your agent that the power of attorney has been revoked.

* Talk to a legal assistance attorney if you have any questions.

I have read the information above concerning a general power of attorney and understand that the power of my agent is very broad. I understand that I will be liable for any actions taken by my agent while this power of attorney is valid.

Date

Signature

PLEASE PRINT ALL INFORMATION LEGIBLY.

YOUR NAME (first, MI, last): YOUR SSN:

MY STATUS: I am: Active duty /Rank Currently stationed at: Fort Hood Other
Retired/Rank Family Member: Spouse or Child of: Active Duty Retiree

STATE OF LEGAL RESIDENCE (DOMICILE):

PERSON YOU DESIGNATE AS YOUR AGENT ON THIS POA:

NAME: RELATIONSHIP:

CITY & STATE OF RESIDENCE:

EXPIRATION DATE (not more than 2 yrs from today):

EFFECTIVE DATE (select one): TODAY OR ONLY IF I BECOME DISABLED

PRIVACY ACT STATEMENT: AUTHORITY: 5 USC 301, 10 USC 3012, E.O.9397, AR 27-3, and AR 27-55, are the prescribing directives. Principle Purposes: To provide legal assistance to individuals, including the preparation of legal documents. Uses: (a) attorney-client interviewing aids, (b) preparation of legal documents, (c) ongoing case files, (d) SSN identification. Note: Information provided is subject to the attorney-client privilege. The furnishing of this personal data is voluntary and such data is necessary to provide adequate legal assistance to the individual requesting it. If the individual does not provide the information, or part of it, it will be difficult, if not impossible, to properly advise him/her and prepare documents in his/her behalf.