MISSISSIPPI AIR NATIONAL GUARD
MILITARY POSITION ANNOUNCEMENT
Air Active Guard/Reserve (AGR)
(Statewide)

OPENING DATE: 20 June 2019
CLOSING DATE: 3 July 2019
ANNOUNCEMENT NO: 19-0605

POSITION TITLE: Supervisory Command and Control Specialist

MINIMUM GRADE: SMSgt/E8  MAXIMUM GRADE: CMSgt/E9
LOCATION OF POSITION: 186th ARW, Meridian, MS
MILITARY ASSIGNMENT REQUIREMENT: Enlisted
REQUIRED AFSC: 1CXXX

Promotion to Chief Master Sergeant is contingent upon availability of control grades.

GENERAL:
This position effectively manages, directs and oversees the operation of command and control processes at the wing command post. Incumbent makes assignments, implements mission changes, ensures the work of the command post is carried out in an efficient and timely manner, and oversees all command and control training programs. Serves as the command and control subject matter expert for all wing activities.

DUTIES AND RESPONSIBILITIES: (Not all inclusive, will be fully explained during interview)
Informs the commander on the status, progress, problem areas, shortfalls, and limitations in command and control and recommends solutions to ensure mission accomplishment and national objectives are achieved. Manages and supervises the daily activities of the command post to include flying operations, console operations, administration, and training. Ensures adequate protection and procedures are in place to safeguard resources, to include the physical security of the command post, the Crisis Action Team (CAT) and critical support systems. Develops procedures for emergencies and contingencies such as evacuation, bomb threat, etc. Serves as a key member of the CAT during operational events and briefs commander on all significant actions taken by the command post. Informs the commander on the status, progress, problem areas, shortfalls, and limitations in command and control and recommends solutions to ensure mission accomplishment and national objectives are achieved. Directs recall of wing personnel as required. Manages all aspects of command and control reporting. Advises commander on status of all reportable events to include operational, Strategic Force Accounting Module (SFAM), situational reporting (SITREP), and Status of Resources and Training System (SORTS). Serves as the subject matter expert on all reporting requirements for base agencies. Responsible for employee safety, command and control procedures, and work practices within the command post. Administers Occupational Safety and Health Administration (OSHA) programs as they pertain to the command post. Monitors Inspector General (IG) and MAJCOM reports and write-ups for the command post. Interprets inspection findings, briefs commander and ensures applicable write-ups are answered. Manages the activities of assigned personnel. Assigns general and specific tasks for the accomplishment of the mission. Plans the work schedule to support operational events on a 24-hour basis to include the scheduling of personnel leave. Responsible for developing position descriptions, work performance standards and writing efficiency ratings. Interviews and recommends selection of personnel. Responsible for all Command and Control training programs. Responsible for the management of the wing Status of Resources and Training Systems (SORTS) programs. Performs other duties as assigned.

APPLICATION INSTRUCTIONS: All applications must be submitted to Military Department, State of Mississippi, Attn: NGMS-HRO-AGM, P O Box 5027, Jackson, MS  39296-5027, if using United States Postal Service (USPS).
If ground delivery is used (UPS or FEDEX), submit to Military Department, State of Mississippi, Attn:
NGMS-HRO-AGM, 1410 Riverside Drive, Jackson, MS 39202-1237.

Applications must be received by the Human Resources Office no later than 1630 hours on closing date.
Government postage paid envelopes or facsimile machines will not be used to submit applications.

Applicants must submit the following forms:

1. NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, signed and dated.
2. Copy of the most recent AF Form 422, Physical Profile Serial Report.
Also submit an AF Form 469, Duty Limiting Condition Report, if currently on a temporary physical profile.
3. ANG Fitness Assessment Results.

NOTE: Point of contact for additional information is CMSgt Miller, commercial (601) 313-6195 or
DSN 293-6195. Individuals who do not meet the minimum qualifications will not be considered.

SUPPLEMENTAL PREREQUISITES:

1. Must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123,
Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR)
requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12
months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the
start date of the AGR tour. Must have physical exam approved by State Air Surgeon prior to entry into the
AGR program.

2. Airmen must meet the minimum requirements for each fitness component in addition to scoring an
overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC
which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass"
rating is required.

3. Military grade will not exceed the maximum military duty grade authorized on the UMDG for the
position.

4. Eligibility/Mandatory requirements for this AFSC are located in the current Air Force Enlisted
Classification Directory (AFECD).

EQUAL OPPORTUNITY: The Mississippi National Guard is an Equal Opportunity Employer. Assignment
will be made without discrimination for any reason such as race, color, religion, sex, national origin, politics,
or marital status.