

ARMY Army National Guard AGR VACANCY ANNOUNCEMENT

DEPARTMENT OF THE ARMY
JOINT FORCE HEADQUARTERS, MISSISSIPPI ARMY NATIONAL GUARD
THE ADJUTANT GENERAL'S OFFICE
POST OFFICE BOX 5027
JACKSON, MISSISSIPPI 39296-5027

ANNOUNCEMENT NUMBER: 21-7530

DATE: 04 Jan 22

CLOSING DATE: 18 Jan 22

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
HR TECH, PARA 210 LINE 03, W4, 420A

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER(X)

ENLISTED()

LOCATION OF POSITION:

ARNG STAFF ELEMNT, JOINT FORCE, 1410 RIVERSIDE DRIVE,JACKSON, MS

WHO MAY APPLY:

Must be a current member of the MS National Guard within the grade(s) of W1 and W4. Must be 420A qualified or have a current, approved predetermination memorandum from the 420A proponent. If not currently a Warrant, Must complete WOCS within 12 months of hiring and must complete WOBC within 24 months of hiring.

AREA OF CONSIDERATION: This position is open to the grades of: W1 to W4. In order to be considered for this position applicants must meet the minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed below WILL be submitted "AT A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted in the documents place citing the documents missing with a short explanation necessary to certify the packet as eligible. The FTSMCS system will not allow you to go further without uploading a document in every category.

!!!!All applicants will utilize the FTSMCS website (CAC Enabled) to apply for and submit applications!!!! The link and instructions are located at the bottom of the Careers page for Mississippi, titled FTSMCS Applicant Instructions. There will be no other avenue of submitting applications unless the system is non functional(i.e. down for maintenance). Any issues with your application can be directed to MSG Shannon Clay Cooley at 601-313-6387 shannon.c.cooley.mil@army.mil or Mr. Jeremy H Bryant at 601-313-6341 jeremy.h.bryant.civ@army.mil.

1. Must be 420A qualified or have a current, approved predetermination memorandum from the 420A proponent.
 2. Individual Medical Readiness Record (MEDPROS).
 3. 34-1
 4. Copy of last 3 NCOER's
 5. Current certified copy of ERB/ORB
 6. DA form 5500/5501 or Ht Wt statement from current unit CDR
 7. Security Clearance printout or letter from the security manager showing current status
 8. New AGR Hires most current DA Form 705. Must have a passing score taking the standard 3 event test. (push ups, sit ups, 2 mile run) Must not have a permanent profile preventing these events.
 9. Copy of last 3 OER's
 10. NGB Form 23A RPAS Statement
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 420A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must be 420A qualified or have a current, approved predetermination memorandum from the 420A proponent.
 2. If not currently a Warrant, Must complete WOCS within 12 months of hiring and must complete WOBC within 24 months of hiring.
 3. Must be able to possess a SECRET clearance
 4. Must be in compliance with FRAGO I, HQDA EXORD 161-13 Sexual Harassment/Assault Response and Prevention Program Army Stand-Down and SMOM 15-017, Screening of Title 32 Positions of Significant Trust and Authority (POSTA).
 5. Must have a current passing standard three event APFT DA 705. Submit DA 705 dtd Oct 2020 for ETP regarding Soldiers who ONLY have taken the ACFT.
 6. Must meet the Army body fat standards IAW AR 600-9.
 7. Must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
 8. Must meet the security clearance requirements of the position.
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BRIEF JOB DESCRIPTION:

Serves as the Human Resources (HR) technical expert on regulatory matters, HR systems, HR services and other HR issues; responsible for the proper execution of HR systems at the MACOM and below; ensuring SIDPERS (NG), iPERMS, Officer BCFs, and other data systems are properly maintained, updated and accurate; supervises Personnel Information Management (PIM), HR Services, Personnel Automation Systems (PAS) management, HR technical and system training, records management, casualty operations and the LOD process; reviews all officer promotions, transfers, evaluations, appointments, discharges, records, boards, bonuses and other officer personnel actions; manages the awards program, including unit and individual state, federal and foreign awards; performs other duties as assigned.

SELECTING SUPERVISOR:

LTC David Alexander

CONTACT INFO:

Mr. Jeremy Bryant
(Com) 601-313-6341
(Email) jeremy.h.bryant.civ@army.mil

COVID Information: READ CAREFULLY!!

All newly selected AGR applicants will provide proof of the following prior to being brought on active duty. 1. CDC COVID-19 vaccination record card providing information of being fully vaccinated, Immunization records from a public or state health facility or private health sector official documentation. 2. Proof will also be provided if approved for a medical or religious exemption. Proof for application of exemption does not qualify. Failure to immediately provide proof of vaccination or an approved exemption will result in the selected applicant being disqualified for hire. There are no exceptions to this requirement.

EQUAL OPPORTUNITY:

The Mississippi National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.